

managing risk with responsibility

Aston A. Henry, Director
Risk Management Department

 Telephone:
 754 321-1900

 Fax:
 754 321-1917

August 27, 20	14 Signature on File	For Custodial Supervisor Use Only
TO:	Deborah Owens, Principal Stranahan High School	Custodial Issues Addressed Custodial Issues Not Addressed
FROM:	Richard Rosa, Project Manager Risk Management Department	
SUBJECT:	Indoor Air Quality (IAQ) Assessment	

On August 25, 2014, I conducted an assessment at **Stranahan High School**. Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ Assessment did not identify any existing conditions significantly impacting IAQ or presenting immediate health and safety concerns to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to allergens and / or conditions noted during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of any item/s identified and noted in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-1907.

cc: Shelley Meloni, Executive Director, Facilities & Construction Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division Roy Norton, Manager, Custodial/Grounds, Physical Plant Operations Division Aston Henry, Director, Risk Management Sonja Coley, Senior Project Manager, Facilities & Construction Broward Teachers Union Federation of Public Employees

RR/tc Enc.

IAQ Assessment							
St	ranahan High Evaluation Dat	e August 25, 2014	Time of Day	2:00			
Outdoor Conditions Tempe	rature 90.3 Relative	Humidity 70.7	Ambient CO2 4	18			
		Range CO ² % - 60% 956	Range # Oo MAX 700 > Ambient	ccupants			
Noticeable Odor No	Visible water damage / staining?	Visible microbial growth?	Amount of material affected				
Ceiling 2' X 4' Lay in	No	No					
Walls Plaster	No	No					
Floor Carpet / VCT	 No	No					
Ceiling Clean Yes Walls Clean Yes	HVAC Supply Grills Clean	Yes	HVAC Return Grills Clean	Yes			
Flooring Clean Yes	Inside of Supply Duct Clean	Yes	Inside of Return Duct Clean	Yes			
Room Surfaces Yes Clean	Ceiling at Supply Grills Clean	Yes					
Trash Removed N/A	Exhaust Fans Working	N/A	Unapproved Chemicals / Cleaners in Room	No			
Signs of Pests No	Drain Traps Wet	N/A	Air Fresheners	No			
Room Cluttered No	Food if Stored in Room is in Sealed Containers	N/A	in Room				
Mechanical Equipment Locatior	FISH 113		Mechanical Room Clean	No			
Filters Installed Properly	Filters Clean	Yes	nside of HVAC Unit Clean	Yes			
Condensate Pan Clean Ye	Cooling Coil Clean	Yes					
Fresh Air Intake Location	Thru exterior wall	▼	Fresh Air Intake Free of Obstruction	Yes			
Pollutant Sources Near Air Intake	Grass and landscape	▼	orobstruction				
Observations							
Fresh air damper work order n	ot completed						

Corrective Actions to be Completed by Site Based Staff

Clean walls of mechanical room	▼
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	▼
	▼

Corrective Actions to be Completed by PPO

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